RMTTF MEETING

Tuesday, February 25, 2020

9:30 AM

ERCOT MET CENTER

ROOM 168

MEETING NOTES

TOMAS OPENED THE MEETING AND THE ANTITRUST ADMONISTION WAS READ FOLLOWED BY REVIEW OF THE AGENDA AND INTRODUCTIONS. SHERI WILL TAKE THE NOTES TODAY.

**ATTENDING**:

IN PERSON:

* TOMAS FERNANDEZ NRG
* SHERI WIEGAND TXU
* KATHY SCOTT CENTERPOINT
* JIM LEE AEP
* ART DELLER ERCOT
* JUSTIN TROUBLEFIELD ERCOT

VIA WEB-EX:

* DEBBIE MCKEEVER ONCOR
* DIANA REHFELDT TNMP

**MEETING NOTES FROM LAST MEETING** - APPROVED

**ERCOT LMS STATS**

ART PROVIDED THE LMS STATS FOR THE ONLINE MODULES WHICH INCLUDED:

MARKETRAK-YEAR TO DATE FOR 2020:

5 IN PROGRESS

1 COMPLETED

6 TOTAL

MARKETRAK-ALL TIME:

306 IN PROGRESS

720 COMPLETE

1026 TOTAL – NO CHANGE FROM LAST MONTH

RETAIL 101-YEAR TO DATE FOR 2020:

32 IN PROGRESS

11 COMPLETE

43 TOTAL

RETAIL 101-ALL TIME

615 IN PROGRESS

256 COMPLETE

871 TOTAL

**LIST OF 2020 UPCOMING TRAINING CLASSES**

ART PROVIDED THE REGISTERED NUMBERS OF PARTICIPANTS FOR UPCOMING TRAINING WHICH INCLUDED:

MARCH 4TH TX SET CLASS 11 REGISTERED

MARCH 5TH MARKETRAK/INADVERTENT GAIN CLASS 8 REGISTERED

APRIL 02 RETAIL 101 CLASS 20 REGISTERED

MAY 6TH TX SET CLASS 14 REGISTERED

MAY 7TH MARKETRAK/INADVERTENT GAIN CLASS 9 REGISTERED

CLASS COUNT WILL BE MODIFIED TO 42 ATTENDEES FOR DALLAS TRAINING.

ACTION: SHERI WILL SEND ANOTHER TRAINING REMINDER 3/10 FOR THE MAY TRAINING IN DALLAS. ALSO AFTER ERCOT’S QUARTERLY TRAINING NOTE, SHERI WILL ‘PIGGYBACK’ THIS ANNOUNCEMENT DIRECTING TO RMS, TDTMS, RMTTF, TXSET, AND PWG LISTSERVES.

**Assignments for March TX SET and MARKETRAK/IAG Training – WERE REVIEWED**

Clicker Kathy will be bringing the clicker

Laptop adaptor Tomas will bring the adaptor

Laptop Kathy will let us use her laptop

Candy for tables Kathy to bring candy for the tables

Large candy bar prizes Debbie will bring and get to Jim

Flow laminated cards Tomas

Dry erase markers Tomas

Laminated dot cards for groups Tomas

Laminated large TX SET transaction cards Sheri

Training Presentation Books Art to get to the Met or to Jim

Printed Surveys Art to get to the Met or to Jim

Answers for the flows, swim lanes and transaction sheet Art

Large items for training Kathy to bring

**MARKETRAK – IAG PRESENTATION**

Presentation was reviewed and a listing of presenters and responsible slides was updated. ACTION: Sheri will bring the updated list to next week’s training.

**MASS TRANSITION – PRESENTATION FOR TRAINING MODULE**

A script was developed using the PowerPoint presentation as a guide. The script will be posted to next month’s meeting page and will need to be reviewed and finalized.

**NEXT RMTTF MEETING – Friday, April 3rd – Oncor offices - Dallas**

Sheri will be leading the next meeting.

Proposed Agenda:

1. Review LMS Stats including WBT Retail 101
2. Update on Registration #s for Dallas training in May
3. Review feedback from TX SET and MT/IAG training held in Austin 3/4 - 3/5
4. Review feedback from Retail 101 training held in Dallas 4/2
5. Discuss logistics for May Dallas training
6. Review script for Mass Transition Module
7. Other topics
8. Plan agenda for May 8th meeting in Dallas

RMTTF meeting adjourned at 3:00 PM.