**DRAFT MINUTES**

**Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **April 2, 2024 – 9:30 a.m.**

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| Attendance |  |  |
| *RMS Representatives:*  |  |  |
| Andrews, Cameron | Austin Energy | Via Teleconference |
| Arnold, Jonathan | APG&E | Via Teleconference |
| Bevill, Rob | Texas New Mexico Power Company |   |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) |   |
| Burke, Tom | RWE Renewables | Via Teleconference |
| Callender, Hudson | CPS Energy | Via Teleconference |
| Doerrfeld, Mindy | Tenaska Power Services (Tenaska) | Via Teleconference |
| Ghormley, Angela | Calpine Corporation (Calpine) |   |
| Hermes, Connie | South Texas Electric Cooperative (STEC) | Via Teleconference |
| Khan, Amir | Chariot Energy | Via Teleconference |
| Lyles, Doug | Bryan Texas Utilities | Via Teleconference |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) |   |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) |   |
| Pokharel, Nabaraj  | Office of Public Utility Council (OPUC) | Via Teleconference |
| Schatz, John | Luminant Generation |   |
| Schmitt, Jennifer | Rhythm Ops, LLC | Via Teleconference |
| Scott, Kathy | CenterPoint Energy (CNP) |   |
| Shepherd, Bill | Denton Municipal Electric (DME) | Via Teleconference |
| Snyder, Bill | American Electric Power (AEP) Service Corporation (AEPSC) |   |
| Wilson, Frank | Nueces Electric Cooperative (NEC) |   |
|  |  | Via Teleconference |
| The following proxies were assigned: * Diana Rehfeldt to Rob Bevill
 |  |  |
| *Guests:* |  |  |
| Ainspan, Malcolm | NRG | Via Teleconference |
| Argetsinger, Ayca | AEP | Via Teleconference |
| Ashley, Kristy | Customized Energy Solutions | Via Teleconference |
| Baiza, Elizabeth | Lubbock Power & Light (LP&L) | Via Teleconference |
| Beasley, Richard R. | CNP |  |
| Belin, Deb | Earth Etch | Via Teleconference |
| Benson, Mariah | TPPA | Via Teleconference |
| Broach, Eric | Nextera | Via Teleconference |
| Burch, Chris | PUCT | Via Teleconference |
| Butler, William | LP&L | Via Teleconference |
| Calzada, Gricelda | AEP | Via Teleconference |
| Cook, Michelle | LP&L | Via Teleconference |
| Davis, Julie | OPUC | Via Teleconference |
| Doehring, Lee E. | CNP |   |
| Fails, Heather | Oncor |   |
| Fernandez, Tomas | NRG |   |
| Fraire, Susana | LP&L | Via Teleconference |
| Gardner, Clint | LP&L |   |
| Gibbs, Dale | Just Energy | Via Teleconference |
| Gomez, Laura | LP&L | Via Teleconference |
| Gutierrez, Toney | AEP | Via Teleconference |
| Hansen, Matthew | Gexa | Via Teleconference |
| Hjaltman, Courtney | OPUC | Via Teleconference |
| Holland, Jessa | AEP | Via Teleconference |
| Hunt, Mark | AEP | Via Teleconference |
| Jha, Monica | Vistra |  |
| Johnson, Shannon | PECI | Via Teleconference |
| Jones, Monica | CNP | Via Teleconference |
| Juarez, Cindy | AEP | Via Teleconference |
| Keefer, Andrew | City of Denton | Via Teleconference |
| Khanmohamed, Mansoor | BP Energy Retail | Via Teleconference |
| Koz, Brian | Wolframium Power | Via Teleconference |
| Krueger, Tyler | Big Data Energy | Via Teleconference |
| Kulhanek, Kevin | CNP |  |
| Lee, Jim | CNP | Via Teleconference |
| Lewis, William | Payless Power | Via Teleconference |
| Lotter, Eric | Grid Monitor | Via Teleconference |
| Macias, Jesse | AEP | Via Teleconference |
| Nunes, Frank | VertexOne | Via Teleconference |
| Pak, Sam | Oncor | Via Teleconference |
| Penagos, Stavros | BP | Via Teleconference |
| Perez, Yvette | Octo Energy | Via Teleconference |
| Pliler, Steve | Vistra |   |
| Rowley, Chris | Oncor |   |
| Sandidge, Clint | Calpine | Via Teleconference |
| Shadle, Paula | NEC | Via Teleconference |
| Shaw, Pam | LP&L |   |
| Stephenson, Zach | TEC | Via Teleconference |
| Tumlinson, Katy | LP&L | Via Teleconference |
| Valdez, Viviana | LP&L | Via Teleconference |
| Vazquez, Ignacia | Oncor |  |
| Walker, Floyd | PUCT | Via Teleconference |
| Wall, Kim | Hansen CX | Via Teleconference |
| White, Cevera | CNP | Via Teleconference |
| Whitehurst, Stacy | TNMP | Via Teleconference |
| Wiegand, Sheri | TXU Energy |   |
| Wilson, Steven | TXU Energy | Via Teleconference |
| Winegeart, Michael | LP&L |  |
| Zito, David | Gabel Associates | Via Teleconference |
|  |  |  |
| *ERCOT Staff:* |  |  |
| Benavides, Marcos |  | Via Teleconference |
| Brink, Kelly |  | Via Teleconference |
| Castillo, Leo |  | Via Teleconference |
| Hanna, Mick |  |  |
| Hanson, Pamela |  |  |
| Heinrich, Holly |  | Via Teleconference |
| Meiners, Catherine |  | Via Teleconference |
| Michelsen, Dave |  | Via Teleconference |
| Phillips, Cory |  | Via Teleconference |
| Roberts, Randy |  | Via Teleconference |
| Shaver, Austin |  | Via Teleconference |
| Thurman, Kathryn |  | Via Teleconference |
| Troublefield, Jordan |  |   |
|  |  |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

John Schatz called the April 2, 2024 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Schatz directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Mr. Schatz reviewed the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*March 5, 2024*

Mr. Schatz reviewed the March 5, 2024 RMS Meeting Minutes and noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Technical Advisory Committee (TAC) Update

Mr. Schatz reviewed the disposition of items considered at the March 27, 2024 TAC meeting including approval of the 2024 RMS Goals.

ERCOT Updates (see Key Documents)

*Flight Update*

Dave Michelsen summarized the Flight Update and stated that individual Load Serving Entities (LSEs) must update contact and system configuration information within the FlighTrak Application to perform the required Texas Standard Electronic Transaction (Texas SET) Version 5.0 certification.

*Retail Projects Update*

Mr. Michelsen noted the Market Information System (MIS) Retail “Application Programming Interface” (API) testing and updates are ongoing.

*Information Technology (IT) Report*

Mick Hanna reviewed the March 2024 IT Report and noted a temporary outage, on March 15, 2024, that was due to a manual error.

*ERCOT Developer Portal Review*

Mr. Hanna presented an overview of the new ERCOT Developer Portal, noted its purpose to bring market technology professionals together, and highlighted the discussion forum. Mr. Hanna stated that a “Frequently Asked Question” (FAQ) sheet is available for IT teams and encouraged parties interested in IT topics to attend meetings of Market Coordination Team (MCT), Texas SET, and the Technology Working Group (TWG). Mr. Hanna also noted portal access here: <https://developer.ercot.com>.

Nodal Protocol Revision Request (NPRR) 1212, Clarification of Distribution Service Provider’s Obligation to Provide an ESI ID (see Key Documents)

Randy Roberts reviewed NPRR1212, its timeline, and endorsement by the Protocol Revision Subcommittee (PRS). Participants discussed the 1/5/24 STEC comments, 2/22/24 Oncor comments, 3/19/24 Aypa Power comments, and the 3/20/24 PRS Report. Mr. Schatz noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Planning Guide Revision Request (PGRR) 114, Related to NPRR1212, Clarification of Distribution Service Provider’s Obligation to Provide an ESI ID (see Key Documents)

Mr. Roberts reviewed PGRR114, the 2/22/24 Oncor comments, and 3/7/24 Reliability and Operations Subcommittee (ROS) Report. Mr. Schatz noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Combined Ballot

**Kathy Scott moved to approve the Combined Ballot as follows:**

* **To approve the March 5, 2024 RMS Meeting Minutes as submitted**
* **To endorse NPRR1212 as recommended by PRS in the 3/20/24 PRS Report**
* **To endorse PGRR114 as recommended by ROS in the 3/7/24 ROS Report**

**Kyle Patrick seconded the motion. The motion carried with two abstentions from the Cooperative (STEC, NEC) Market Segment.** *(Please see ballot posted with Key Documents)*

Connie Hermes of STEC and Frank Wilson of NEC each stated they abstained from the Combined Ballot in response to endorsement of NPRR1212 only.

Lubbock Power & Light (LP&L) Update

Clint Gardner summarized LP&L integration activities, a commitment to customer service, noted slow meter data speed due to a vendor issue, and plans to monitor that situation. Leadership requested LP&L develop a contingency plan for the meter data issues and provide updates.

Lubbock Retail Integration Task Force (LRITF) (see Key Documents)

Sheri Wiegand summarized LRITF activities.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Tomas Fernandez reviewed RMTTF activities and noted upcoming Retail 101 training on May 1, 2024.

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

Monica Jones reviewed TDTMS Working Group activities and noted the next meeting is via WebEx on April 10, 2024.

Other Business (see Key Documents)

*Advanced Metering System (AMS) Data Practices Matrix Update*

Ms. Scott reviewed CNP’s edits to the 2024 Transmission and/or Distribution Service Provider (TDSP) AMS Data Practices Matrix.

*LP&L Lessons Learned Survey*

Participants noted a survey has been distributed to collect lessons learned while integrating LP&L. The responses will be compiled and shared.

*CNP’s 2024 Competitive Retailer Workshop*

Ms. Scott announced a workshop at CNP’s office in Houston, to take place on May 15, 2024 and stated information is available via CNP representatives.

*Oncor REP Workshop*

Debbie McKeever announced a workshop at the Dallas Arboretum to take place on April 24-25, 2024 and stated information is available via Oncor representatives.

*No Report*

* MCT
* Profiling Working Group (PWG)
* Texas SET Working Group

Adjournment

Mr. Schatz adjourned the April 2, 2024 RMS meeting at 11:53 a.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at: <https://www.ercot.com/calendar/04022024-RMS-Meeting> [↑](#footnote-ref-2)