



MEMORANDUM

To: ERCOT Finance and Audit (F&A) Committee
From: Chad V. Seely, ERCOT Senior Vice President, General Counsel and Corporate Secretary
Date: November 21, 2024
Re: Item 4 – Annual Committee Self-Evaluation Survey Results

At the October 9, 2024 F&A Committee meeting, Committee members were encouraged to complete an electronic Annual Committee Self-Evaluation Survey to be administered following the meeting.

Attached are the Annual Committee Self-Evaluation Survey results for the Committee's consideration.



Finance and Audit Committee Annual Self-Evaluation (2024)

Please respond to the following questions, on a scale of:

* 1 (room for improvement), to

* 5 (area of considerable strength).

Following each question is a space to provide explanatory comments and/or suggestions for improving Committee structure and process. Your individual responses will be kept confidential and will be reported back to the Committee only in a composite that provides anonymity.

Question		Avg. Rating (max = 5)	Comments
1	Are the responsibilities of the Committee well defined?	5.0	The annual calendar is complete and cross referenced to the charter.
2	Is the Committee effective in fulfilling its general responsibilities?	5.0	Topics are thoroughly reviewed and discussed.
3	Is the Committee fulfilling the specific duties set forth in its charter?	5	The Committee calendar is well designed to effectively track the specific duties established in the charter. All tasks appearing in the charter are included in our workplan.

Question		Avg. Rating (max = 5)	Comments
4	Do Committee members receive adequate background information prior to meetings?	5	<p>The Committee receives adequate background information. Staff should continue to look for opportunities to summarize information and provide key takeaway slides.</p> <p>Plenty of background information is provided.</p>
5	Are meetings conducted in a manner and on a schedule that ensures open communication and meaningful participation?	5	<p>The Chairman of the Committee and ERCOT Staff do a good job running the meeting and soliciting appropriate discussion.</p> <p>Chair Flores is effective in chairing the meetings.</p>
6	Are Committee agendas set and prioritized to assist the Committee to function effectively?	5	<p>The agendas are well designed and prioritized.</p> <p>Agendas are well thought out and accomplished in the provided time allocation.</p>
7	Is meeting time appropriately allocated between management presentation and Committee discussion, to allow adequate opportunity for deliberation?	5	<p>The meetings appropriately allocate time between management presentations and Committee discussion.</p> <p>Discussions are thorough and productive.</p>



Question		Avg. Rating (max = 5)	Comments
8	Does the Committee reach timely resolution of issues?	5	Issues are addressed in real time and resolved.
9	Are Committee meetings efficient and productive?	5	Meetings are through and productive.
10	Is the length of Committee meetings appropriate?	5	We have not had any issues meeting within the allowed meeting time.
11	Does the Committee hold an adequate number of meetings during the year?	5	

Question		Avg. Rating (max = 5)	Comments
12	Does the Committee have the appropriate number of members?	5	<p>Four members is the appropriate size.</p> <p>Three to four members is optimal.</p>
13	Is the Committee's leadership effective?	5	<p>Chairman Flores does an excellent job as Chair of the Committee.</p> <p>Chair Flores does a great job chairing the meetings</p>
14	Please add additional comments, questions, and suggestions here.		<p>I believe that the Audit Committee Members and the Company's Internal Audit Team are doing an effective job in fulfilling their respective functions.</p> <ol style="list-style-type: none"> 1. As we go into a new budget cycle, Staff and the Committee should focus on developing a realistic budget that critically attempts to avoid over-budgeting. Areas of past budget misses should be subject to additional scrutiny. 2. Staff should look for opportunities to provide clear and concise Committee and Board materials allowing members to focus on the most critical topics (this comment is not limited to the F&A Committee materials).



Question	Avg. Rating (max = 5)	Comments
		<p>3. Consider whether there is a more user-friendly tool for conducting Committee self-evaluations.</p> <p>Both the Staff and the Committee members are well prepared, and the discussions are both productive and fruitful.</p>