

Instructions for New Resources Submitting a Declaration of Weather Preparedness for Part 3 of the ERCOT Commissioning Process

The PUCT Weather Emergency Preparedness rule defines the **summer season** as June-September and the **winter season** as December-February.

Resource Entities (REs) seeking Part 3 commissioning approval for a new resource* during the summer or winter season “must submit the appropriate declaration of preparedness prior to the resource commissioning date established in the ERCOT interconnection process for resources” (refer to [16 TAC §25.55\(c\)\(3\)\(C\)](#)).

If the anticipated resource commissioning date (RCD) occurs during the summer or winter season, the RE must submit the declaration of preparedness using the following process:

- 1) Open a Weatherization Support Request (WSUP) in the ERCOT Weatherization and Inspection Market Participant Portal,
- 2) State that you are submitting a declaration for Resource Name with Interconnection Request Number (INR number) on behalf of Resource Entity,
- 3) Attach an appropriately filled out Appendix A for the resource(s). Appendix A templates are available in the templates section of the [Summer Weather Readiness](#) and [Winter Weather Readiness](#) web pages on [ercot.com](#).
- 4) Attach a signed and notarized declaration document. Declaration templates are available in the same locations as referenced above.
- 5) Attach any other materials in support of Appendix A or the declaration, including procedures, checklists, etc.
- 6) Press “post” to submit the WSUP to ERCOT.

ERCOT Weatherization and Inspection personnel will interact with the submitting RE personnel until the documents are satisfactorily completed.

Once completed, ERCOT Weatherization and Inspection personnel will inform the ERCOT Resource Integration team that the weatherization portion of the Part 3 commissioning checklist is complete.

Instructions for opening a WSUP can be found on pages 19-20 of the [Weatherization & Inspection Market Participant Portal User Guide](#) found in the ‘Weatherization & Inspection Market Participant Portal Training’ section of the [Summer Weather Readiness](#) and [Winter Weather Readiness](#) web pages on [ercot.com](#).

*Mothballed, outaged, or decommissioned resources being returned to service during either the summer or winter season must follow the same process to submit an appropriate declaration of preparedness but do not need to include the INR number in step 2 as no new interconnection is required for existing resources.